

Student ID #	
Name	
Email Address	
Telephone #	

Your financial aid application was selected for a review process called Verification. The law (34 CFR Part 668) requires you provide certain information before awarding federal aid. This may include 2018 Federal Tax Return Transcripts, W-2 Statements, and/or any other documents needed to complete this process.

Please complete and return this form and any requested documentation to Student Financial Services. Documents may be emailed to [fs@PAcollege.edu](mailto:fs@PAcollege.edu). To protect your personal information, we are only allowed to accept emailed documents from your PA College email address—documents from other addresses or sent via fax will **not** be accepted. Please allow 24-48 hours for your Required Documents to be updated (Portal > Self-Service Home).

### HOUSEHOLD INFORMATION

Please use the chart below to list the members in your household using the information below. If you were required to include parental information on your FAFSA, you are considered a “Dependent Student.”

#### Dependent Students

List the people in your parent’s household including:

- a) Yourself
- b) Parent(s) (including stepparent) even if you don’t live with them
- c) Your parents’ other children, even if they do not live with your parent(s), if
  1. Your parents will provide more than half of their support from July 1, 2020 through June 30, 2021, OR
  2. The child would be required to give parental information when completing a FAFSA for 2020-2021
- d) Any other people if they now live with your parent(s), your parent(s) provide more than half their support, and will continue to provide more than half their support from July 1, 2020 through June 30, 2021

#### Independent Students

List the people in your household including:

- a) Yourself
- b) Your spouse, if married
- c) Your children (and spouse’s), if any, even if they do not live with you, if
  1. You will provide more than half of their support from July 1, 2020, through June 30, 2021, OR
  2. If the child would be required to provide your information if they were completing a FAFSA for 2020-2021
- d) Any other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2020 through June 30, 2021

	Full Name	Age	Relationship to You	Name of College (if enrolled at least half time this year) Do not include your parent’s college
1.			Self	PA College
2.				
3.				
4.				
5.				
6.				

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### STUDENT 2018 INCOME INFORMATION

Check the box that applies:

I filed/will file a 2018 Federal IRS Tax Return (Form 1040, 1040A, or 1040EZ). Choose one of the following:  
 I transferred my financial information to my FAFSA using the IRS Data Retrieval Tool (IRS DRT) and did not change any of the transferred data.

I will submit an [IRS Tax Return Transcript](#) for the tax year 2018 as I was either unable to use the IRS Data Retrieval Tool or chose not to use it.

I was employed and had income, but was/am not required to file and have not and will not file a 2017 Federal IRS Tax Return:

- If you marked this box, you must submit copies of all 2018 W-2 and 1099 Forms (if you do not have these forms, contact your tax preparer or your employer to obtain duplicates).
- If you only received cash income in 2018, indicate the amount you received: \_\_\_\_\_

I was not employed, did not have income and was/am not required to file and have not and will not file a 2018 Federal IRS Tax Return.

### PARENT/SPOUSE 2018 INCOME INFORMATION

Check the box that applies:

Your parent(s) or spouse filed/will file a 2018 Federal IRS Tax Return (Form 1040, 1040A, or 1040EZ).  
 I transferred my financial information to my FAFSA using the IRS Data Retrieval Tool (IRS DRT) and did not change any of the transferred data.

I will submit an [IRS Tax Return Transcript](#) for the tax year 2018 as I was either unable to use the IRS Data Retrieval Tool or chose not to use it.

Your parent(s) or spouse was/were employed and had income, but was/am not required to file and have not and will not file a 2018 Federal IRS Tax Return:

- If you marked this box, you must submit copies of all 2018 W-2 and 1099 Forms for your parent(s) or spouse. If you do not have these forms, contact your tax preparer or your employer to obtain duplicates.
- If your parent(s) or spouse only received cash income in 2018, indicate the amount received: \_\_\_\_\_

Your parent(s) or spouse was/were not employed, did not have income and was/am not required to file and have not and will not file a 2018 Federal IRS Tax Return.

I certify the information on this form is true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid. I understand that the information provided on this form may affect my/my student's financial aid eligibility/award. If you are a dependent student, at least one parent must sign this form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** Unsigned documents will be returned. This form must be signed with a physical signature. Typed names or electronic signatures are not acceptable.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** Unsigned documents will be returned. This form must be signed with a physical signature. Typed names or electronic signatures are not acceptable.